|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| TAX YEAR | BUSINESS NAME (USE FEDERAL ID NAME) | | | | | | |
| BUSINESS MAILING ADDRESS | | | | | | | |
| EMPLOYER PSD CODE   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  | | | | EMPLOYER ACCOUNT NUMBER   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  |  |  |  | | | | FEDERAL ID NUMBER   |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  | | |
| MULTILOCATION  YES  NO | | | | | | | |
| IF YES, LIST LOCATIONS AND PSD CODES | | | | | | | |
|  | | | | | | | |
| 1. Total Local Service Tax withheld from all employees during the tax year. **(A)** | | | | | | | $ |
|  | | | | **Local Service Tax** | | | **Tax Paid** |
| Quarter ended March 31 | | | $ |
| Quarter ended June 30 | | | $ |
| Quarter ended September 30 | | | $ |
| Quarter ended December 31 | | | $ |
| 1. Total Local Service Tax paid. Total Quarters **(B)** | | | | | | | $ |
| **SUBTRACT LINE (A) FROM LINE (B) TOTAL** | | | | | | | $ |
| **PENALTY-**ADD 10% FOR EACH QUARTER TAX REMAINS UNPAID | | | | | | | $ |
| **INTEREST-**ADD 6% PER ANNUM FOR EACH DAY TAX REMAINS UNPAID (.00017 X # OF DAYS LATE) | | | | | | | $ |
| **TOTAL AMOUNT OF ENCLOSED CHECK** | | | | | | | $ |
| 1. Any difference between A and B must be explained in an attached statement. Where A and B do not agree, please remit balance due including penalty and interest or request refund. | | | | | | | |
| 1. **Attach year end LST Report that includes Employee Name, SSN, Work Location/PSD and LST withheld.** | | | | | | | |
|  | |  | |  |  | |  |
| SIGNATURE OF PRIMARY CONTACT INDIVIDUAL | | | | | | | DATE(MM/DD/YYYY) |